

Process to Request Formula from MAA

This process only applies to “MAA fee-for-service clients” who request the WIC/MAA Medical Nutrition Information Form (or written Documentation). “MAA managed care clients” should be referred to their MAA managed care organization.

1. WIC provides the individual with a completed, signed copy of the WIC/MAA Medical Nutrition Information Form (WIC/MAA Form) or written documentation. The signed and dated written documentation must specify that the individual is:
 - Not eligible for WIC; or
 - Eligible for WIC but needs more oral enteral nutrition product or formula (standard WIC formula, WIC therapeutic formula or child nutritional) than WIC’s allows; or
 - Requesting oral enteral nutrition product or formula that is not available through WIC.
2. WIC keeps a copy of the WIC/MAA Form (or written documentation) on file.
3. WIC has the option (but is not required) to send a copy of the WIC/MAA Form (or written documentation) to the:
 - Prescriptive authority who initiated the request, and/or
 - Pharmacy or durable medical equipment (DME) provider chosen by the individual.

Note: The individual can also provide the completed WIC/MAA Form (or written documentation) to these providers.

4. The MAA Enteral Nutrition Billing Instructions require the pharmacy/DME to keep the WIC/MAA Form (or written documentation) and the prescription on file.
 - The MAA Enteral Nutrition Billing Instructions do not specify how the WIC/MAA Form (or written documentation) is to be transmitted to the pharmacy/DME.
5. The individual or prescriptive authority arranges for a nutrition evaluation by a Certified Dietitian in order to validate the recommendation of the prescriptive authority.
6. A Certified Dietitian working in WIC has the option (but is not required) to complete the nutrition evaluation.
 - If MAA procedures have been followed, the Certified Dietitian can bill MAA for reimbursement for the nutrition evaluation.

Note: Individuals must be evaluated by a Certified Dietitian with a current MAA provider number within 30 days of initiation of oral enteral nutrition products or formula. Certified Dietitians (whether WIC or non-WIC) must have their MAA 7-digit Certified Dietitian provider number to complete the nutrition evaluation, whether or not they bill MAA for reimbursement. Refer to WAC 388-554-300 (2) and page D-1 in the MAA Enteral Nutrition Billing Instructions.

7. MAA Enteral Nutrition Billing Instructions require the prescriptive authority and the pharmacy/DME to keep a copy of the nutrition evaluation on file.
 - The MAA Enteral Nutrition Billing Instructions do not specify how the nutrition evaluation is to be transmitted to the prescriptive authority and the pharmacy/DME.
8. The pharmacy/DME supplies the formula to the individual on a monthly basis as stated in the prescription.

Questions/Concerns?

- **Health professionals:** Call Olin Cantrell at DSHS, Health Recovery Services Administration/Medical Assistance Administration (MAA) at 360-725-1676.
- **MAA Clients:** Call the phone number on the reverse side of their medical information card (medical coupon.)
- **Web address for MAA Enteral Nutrition Billing Instructions:**
http://fortress.wa.gov/dshs/maa/download/BillingInstructions/Enteral%20Nutrition/2005Oct_EnteralNutrition_12-01-2005_Memo05-103.pdf